

Home Office Expenses Statement

Taxpayer Name: _____ S.I.N. _____ Tax Year _____

Total area of house (square footage) _____

Area of house used for business purposes (square footage) _____

Expenses:

Heat	_____
Hydro	_____
Water	_____
Repairs and Maintenance	_____
Insurance	_____
Property Taxes	_____
Rent OR Mortgage Interest (if self-employed)*	_____
Other (please specify): _____	_____

*Please provide your mortgage statement if your financial institution has supplied this information.

IMPORTANT NOTICE: Home office expenses can only be claimed if an area of your home is your principal place of business; or the space is used exclusively for the purpose of earning income from business and is used on a regular and continuous basis for meeting the clients, customers or patients of your business.